

# TypeIt ReadIt

Windows

v 1.5



# Table of Contents

<u>Page</u>	<u>Topic</u>
3	<a href="#"><u>Cost</u></a>
4	<a href="#"><u>What TypeIt ReadIt is Designed to Do</u></a>
5	<a href="#"><u>What is New With Version 1.5</u></a>
6	<a href="#"><u>System Requirements</u></a>
7	<a href="#"><u>Installing TypeIt ReadIt</u></a>
8	<a href="#"><u>User Interface</u></a>
13	<a href="#"><u>Keyboard Shortcuts</u></a>

# Cost

TypeIt ReadIt is freeware. Anyone can use it without charge. We are working for tips. If you use this program frequently, please consider sending a few dollars to help us maintain our programs and site. If this program is being used in a commercial situation then, please send several dollars per copy. SchoolFreeware can receive contributions through [www.schoolfreeware.com](http://www.schoolfreeware.com) or by mail:

SchoolFreeware LLC  
P.O. Box 422  
Cedar Lake IN 46303  
USA

Thank you for your support,

Your SchoolFreeware Team

# What TypeIt ReadIt is Designed To Do

By converting text to sound, TypeIt ReadIt can help users who are visually impaired and others who cannot read. TypeIt ReadIt achieves this by reading aloud any text document file that the user has typed, opened, or cut and pasted into TypeIt ReadIt. TypeIt ReadIt can assist all users with the proofreading of documents by making it possible for them to hear their work read back to them. TypeIt ReadIt can also help the visually impaired and other users with typing, reading and proofreading by allowing them to enlarge their text up to a maximum font size of 200.

TypeIt ReadIt can save text-to-sound. This is helpful to people who are “on-the-go” and want to listen to their documents on their iPod, other MP3 player, CD, or other mobile technology. The saved sound files can also be placed on websites, in movie editors like iMovie and presentation programs like PowerPoint. This can make school and business projects stand out as the computer “talks” to the user. For users with speech difficulties, the Text-to-Speech and Save-to-Sound features of this program can enable users to participate in presenting their ideas or work.

TypeIt ReadIt can also be used as a simple typing program. Word processors can be confusing, especially for young children, but TypeIt ReadIt is a fun and easy program to use.

For users who want to use TypeIt ReadIt for languages other than English, a voice designed for that language must be used. There are third-party voices that can support different languages. We suggest trying the voices out before buying them in order to make sure that they will work with this program.

While TypeIt ReadIt can also be used as a text editor, it is not designed to be a word processor. Text can be saved as a text file and/or converted into a WAV sound file.

# What Is New With Version 1.5

- This is the first version for Windows. Changes are listed, relative to version 1.1 Macintosh.
- The font size can be increased to 200 point.
- Highlighting of text was removed to allow for faster text reading.
- The computer reads text more fluently.
- The program is able to save user settings.
- Save-to-Sound was modified to prevent voices like Alex from reading fast at the start then moving to a normal rate.
- Third-party voice and novelty voice support was added. This allows for the computer to read in different languages. For the computer to read in a language the voice must be designed for that language.
- Added support to save text containing non-English characters and symbols.
- The spellcheck supports French, German, Icelandic, Italian, Spanish and English.
- Color support for Font, Window and Background was added.
- The Stop Button/Menu has been changed to Pause/Resume

# System Requirements

Windows 2000 SP4, XP, Vista

PIII

128 MB RAM

50 MB Free Hard Drive Space\*

640x480 Screen Resolution

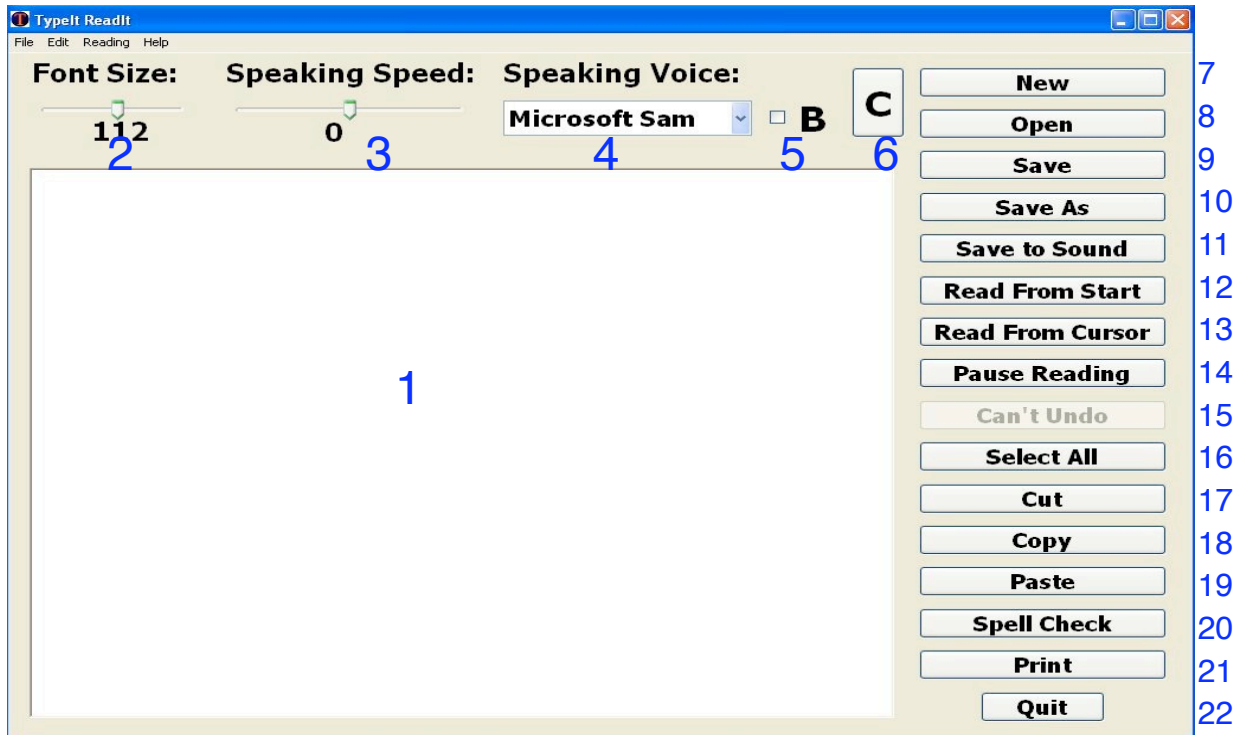
Speakers

\*Saving to Sound requires more hard drive space depending on length and amount of sound files created.

# Installing TypeIt ReadIt

1. Read the End User Licensing Agreement (EULA). If you find the terms acceptable then proceed to Step
2. Download TypeIt ReadIt for Windows.
3. Once the file is downloaded, unzip TypeItReadIt1\_5.zip
4. Run Setup
5. Follow the on-screen directions.
6. TypeIt ReadIt is now ready for use.

# User Interface



## 1. The Text Area

This is the large white square on the screen. There are several ways to put text here. First, you can simply place the cursor in this area and start typing. Second, you can open a text document. Third, you can cut and paste text from another program.

## 2. Font Size

By clicking on the blue pointer and sliding the mouse left or right you can decrease or increase, respectively, the font size of all the text in the Text Area. The size ranges from 10 point to 200 point. This can also be achieved with Ctrl + to increase size and Ctrl - to decrease size.

### **3. Speaking Speed**

By clicking on the blue pointer and sliding the mouse left or right you can decrease or increase, respectively, the speaking speed. The speed ranges from -5 to 5. This can also be achieved from the Reading menu or with Ctrl ] to increase speed and Ctrl [ to decrease speed.

### **4. Speaking Voice**

By clicking on the blue box you can choose several different voices for the computer to use when it reads aloud.

### **5. Bold**

By clicking on the checkbox next to the B, the computer will bold or unbold the text in the Text Area. This can also be achieved from the Edit menu or with Ctrl B.

### **6. Change Color**

This button brings up the menu to set the colors back to the default, or to change the color of the window, background and font. Changing the color is only designed to work on the screen. Printed text will still be black. Ctrl L is the shortcut to bring up the menu.

### **7. New**

This button creates a new text file. This can also be achieved from the File menu or with Ctrl N.

## **8. Open**

This button will allow you to choose a text file for the computer to read or work on. Word documents and other files that are not just text must be opened in their respected programs and copied and pasted into the Text Area. Opening text files can also be achieved from the File menu or with Ctrl O.

## **9. Save**

This button will allow you to save of the contents of the Text Area to a file. This can also be achieved from the File menu or with Ctrl S.

## **10. Save As**

This button will allow you to save the contents of a previously saved text file in another location and/or as another name. This can also be achieved from the File menu or with Shift-Ctrl S.

## **11. Save to Sound**

This button will allow you to create an .wav sound file from the contents of the Text Area with the Speaking Voice and Speaking Speed currently selected. Depending on the size of the document and speed of the computer, the computer may take several minutes to create the sound file. Once the file has been created, the user can place the file in iTunes or a similar program. Once in that type of program, the file can be converted to another sound format (.aac, .mp3, etc), burned to a CD, placed in an iPod, or sent to other media devices. Save to Sound can also be achieved from the File menu or with Ctrl W

## **12. Read From Start**

This button will cause the computer to read text from the start of the Text Area with the Speaking Voice and Speaking Speed currently selected. This can also be achieved from the Reading menu or with Ctrl R.

## **13. Read From Cursor**

This button will cause the computer to read the text from the current location of the cursor in the Text Area with the Speaking Voice and Speaking Speed currently selected. This can also be achieved from the Reading menu or with Ctrl E.

## **14. Pause/Resume Reading**

This button will cause the computer to stop reading and resume reading where the computer left off. This can also be achieved from the Reading menu or with Ctrl Y.

## **15. Undo**

This button will undo your most recent changes. This can also be achieved from the Edit menu or with Ctrl Z.

## **16. Select All**

This button will select all of the text in the Text Area. This can also be achieved from the Edit menu or with Ctrl A.

## **17. Cut**

This button will cut the current selected text to the Clipboard. This can also be achieved from the Edit menu or with Ctrl X

## **18. Copy**

This button will copy the current selected text to the Clipboard. This can also be achieved from the Edit menu or with Ctrl C.

## **19. Paste**

This button will paste the current contents of the Clipboard into the Text Area at the current location of the cursor. This can also be achieved from the Edit menu or with Ctrl V.

## **20. Spell Check**

This button will cause the computer to check the spelling in the Text Area. This can also be achieved from the Edit menu or with Ctrl ;

## **21. Print**

This button will cause the computer to print the current contents of the Text Area in the current font size selected. This can also be achieved from the File menu or with Ctrl P.

## **22. Quit**

This button will exit the program. This can also be achieved from the TypeIt ReadIt menu or with Ctrl Q.

## **Help**

To get to the Help menu, click on Help or use Ctrl ?

## **Changing The Spelling Dictionary**

The spelling dictionary can be changed from the Edit Menu.

# Keyboard Shortcuts

New.....Ctrl N  
Open.....Ctrl O  
Save.....Ctrl S  
Save As.....Shift-Ctrl S  
Print.....Ctrl P  
Save to Sound.....Ctrl W

Undo.....Ctrl Z  
Bold/UnBold.....Ctrl B  
Cut.....Ctrl X  
Copy.....Ctrl C  
Paste.....Ctrl V  
Select All.....Ctrl A  
Increase Font.....Ctrl +  
Decrease Font.....Ctrl -  
Color Menu.....Ctrl L  
Spell Check.....Ctrl ;

Read From Start.....Ctrl R  
Read From Cursor.....Ctrl E  
Pause/Resume Reading.....Ctrl T  
Increase Speed.....Ctrl ]  
Decrease Speed.....Ctrl [

About.....Shift-Ctrl A  
Help.....Ctrl ?

Quit.....Alt F4

For more help, please see our video tutorials and website located at:

[www.SchoolFreeware.com](http://www.SchoolFreeware.com)